

# **REVISED DRAFT MINUTES**

## **NEW VERSION**

**SG Week 2003  
ASGEPL Business Meeting  
April 27, 2003**

### **Committee Reports:**

Treasure Report – Jim Falk reported there is \$8,314.41 in our Assembly account. He suggested that if anyone had good ideas on spending funds to support the Assembly to let him know. The Assembly EXCOMM will discuss and decide on appropriate spending of funds.

Growth Committee—Dale Baker and Judy Lemus led committee.

1<sup>st</sup> meeting held in Chicago and decision was made to join with communicators and educators to form an outreach growth committee. Produced Outreach Growth Report – Report identified where SG outreach could grow in future (federal level – NOAA or other federal agencies). Growth Areas included: (1) Climate Extension (2) Smart Ports (3) Environmental Literacy (4) Seafood Science and Safety (5) Sustainable Coastal Communities (6) Fisheries Management (7) Ocean Observations.

Number of areas are moving forward: Climate; Fisheries; Ocean Observation etc.

Committee Process is complete – Draft report submitted to SGA (They liked it). Report is now at SGA level. SGA plans to appoint a Growth committee and D. Baker will serve on committee to determine where to go from here. D. Baker met with Program Mission Committee (PMC) at SGA meeting to discuss report. Any further action will be done in conjunction with SGA, PMC.

Discussions are underway to decide if the report will be printed for further dissemination.

Fisheries Extension – Jay Rasmussen

Ad hoc committee has been meeting with Jim Murray to help fisheries extension grow.

Met in December 2002 and developed FEE RFP and circulated. Nearly every program developed proposals for submission. On Feb. 14 2003 word from NSGO – stop process, money not authorized. Assembly EXCOMM and others sent messages to Ron Baird that it was unfair to cancel competition. NSGO accepted proposals and reviews will be completed at end of May. Hope to support proposals during FY 05.

Ralph Rayburn indicated that Bill Hogarth (NMFS -- Director) would be available to discuss FEE and other fisheries issues at SG Week. Encouraged everyone to participate.

Mike Spranger updated Assembly on recreational fisheries meeting that took place in Tampa, FL in Feb. 2003. Meeting was called by recreational fisheries interest groups after RECFish 2 Symposium was canceled. About 100 invited recreational fisheries folks/NMFS/SG (NOAA was well represented) attended meeting to discuss recreational issues.

Jim Cato and M. Spranger were invited from Florida SG since meeting was held in FL.

Recreational fisheries interests are better organized and have plenty of resources, many stakeholders. They want to meet on an annual basis; discussed organization of FMC's; need recreational/commercial/environmental interests represented on regional FMCs.

New opportunities are emerging for SG to work with the recreational community.

SG extension appears to be a welcomed group by fisheries interests and NOAA, NMFS recognizes role we can play in extension arena.

Dave Burrage mentioned that one main reason the RECFish 2 symposium was canceled was that a large part of program was to be devoted to Marine Protected Areas (MPAs) and recreational fisheries community are not totally supportive of MPAs.

#### Climate Change – Mike Spranger

Not much done yet with this committee; a loose-knit committee has been established. Mike plans to set up conference call in near future to develop a “white paper” on the topic.

Mike noted a few things have transpired: Dale Baker, Virginia Lee, Jim Murray and M. Spranger met with NOAA climate folks in NWS, Office of Global programs to discuss whether SG extension had a role in climate change—they received positive feedback to move forward. M. Spranger, Jay Tanski and J. Murray attended a Climate Prediction Workshop in DC in October 2002, made presentation on extension capabilities in area of climate change. In December 2002 a meeting was held in Baton Rouge, LA – national climate meeting to discuss research agenda, NOAA and EPA folks well-represented.

New NOAA strategic plan – climate issues cut across a number of different areas. Mike indicated that there is a session he was leading on climate change at SG Week. He encouraged anyone with ideas or suggestions to help in developing the “white paper”.

NOAA is pursuing a research agenda in climate area and there will be an outreach focus also.

We included “placeholder” for climate change in Outreach Growth Plan Report.

#### Awards Committee – Ralph Rayburn

We currently have two major Assembly awards: (1) Wick award – presented at off-year Assembly meeting – usually presented to retiring extension folks. (2) Superior Outreach Award to recognize a current/ongoing outstanding program. (to be awarded at each SG Week).

Regions submitted Superior Outreach Award nominations in January 2003 – all but Pacific region forwarded a nomination. Ralph selected a review committee from SG Review Panel. Waterway Management Program from FL SG was selected as 1<sup>st</sup> recipient of Superior Outreach Award.

The award will be awarded every two years at SG Week (time frame for activities or programs will be 2-year increments). The criteria for the award is fairly broad (e.g. impact regionally and nationally) and needs to be tightened up prior to next award. There were many questions from review panel on criteria for making award. Need to “flesh out” criteria and give review panel members better criteria to make decisions. We have about a year before we need to re-visit this and suggest some better criteria.

#### Assembly Web Site – Jay Rasmussen

OR SG took lead in developing Assembly Web site. Many of the photos are taken from the fundamentals book. The site is “up and running” includes by-laws, minutes of Assembly meetings and EXCOMM meetings, and some success stories. We need to decide how to move forward with site to make it more useful to the Assembly.

#### Extension Proposal Review Committee – Rick Wallace

Look at peer review process for extension proposals. Searching for a good format to follow that is different from research proposal review process. Most evaluation forms are templates for research proposal reviews and not extension proposals. Rick mentioned that he had made some changes to the way he gets his proposal reviewed and he is satisfied.

Suggestion was made to include some examples of review form templates on Assembly Web site. Some program leaders indicated they would do so. Discussion focused on developing 4-year proposals. The FL 4-year proposal was looked at as good model. M. Spranger indicated he would check with his SG director and post it on the Assembly Web site for others to review for ideas.

#### Impact Committee

Was formed to identify extension impacts and report on them. Doug Lipton (not in attendance) was chair of the committee, the task was passed-off to NSGO since they were in the process of developing/collecting impact statements to put on their new Web site.

### Fundamentals Book – Dale Baker

Fundamentals book is complete. We have discussed developing a shorter brochure of the book to distribute to wider audiences. Barbara Branca (NY -- Communicator) has worked on a draft that was circulated for review and comment.

Books are no longer available; 1<sup>st</sup> print run exhausted. The book is on Assembly Web site as pdf for folks to download.

Need to decide whether we should reprint books. The cost is about \$5/copy to reprint. Suggestion made to get competitive bids to reproduce to help save on printing costs.

### **Liaison Reports:**

#### SGA-Program Mission Committee -- J. Rasmussen

Reported that NSGO spends \$600K to support media relations, SG abstracts and SG depository. With Ben Sherman leaving national media relations position they are discontinuing the media relations office.

PMC agreed to continue support for abstracts and SG depository. The SG review panel will review the media relations' position and make a recommendation on its future.

Ocean Observation will continue to be a big program. It is a major program area that SG can provide some leadership. Significant dollars available for research (defense related). Physical oceanographers conducting the research need help reaching user groups.

SGA will create a 3-member working group headed by J. Reutter (OH). Jack Thigpen will be the Assembly representative to the working group.

The PMC will be drafting a letter of support endorsing SG participation in ocean observation.

#### SG Review Panel – Brian Miller

New wave of PATs about to begin, not much difference in the way programs are being reviewed from past years.

State SG Programs will be rated on 1-30 scale (competition and merit). 3 rating tiers: (1) Excellent, (2) Very Good, and (3) Good. Only 15 programs will be designated "Excellent". New dollars will be allocated to excellent programs based on final rankings. Since programs will be reviewed differently by different PAT teams, NSGO will "normalize" program scores to determine final rankings. 50% of total scoring will tie-in to outreach elements (connection to users and significant impacts). Everyone recognizes

the problem with PATs (e.g. benchmarks and metrics). There were 16-17 programs during last PAT process that received “Excellent” ratings.

New process is very competitive in a lot of ways. Numerical scoring/no ranking of programs until NSGO review. Connection to users is very subjective. Need training for review panel members so all are “on the same page” when reviewing programs. Competition may be detrimental to collaboration and partnering between SG programs.

#### Sea Grant Retreat – Bill DuPaul

Retreat being held at SG Week to develop new strategic plan. Link to NOAA plan for 21<sup>st</sup> century. Finalize plan by September 2003

New Mission Statement: Sea Grant is the nation’s primary extension program; client based (use of resources).

Assembly input into strategic plan – closely aligned to outreach objectives (partners, economic impact, etc.)

#### NSGO Report – Jim Murray

Jim introduced Megan Agy who is working with him now at NSGO.

1. Smart Growth Training (EPA effort) – EPA Smart Growth Office intrigued by our efforts in the area of Coastal Community Development (CCD). EPA Washington DC office has many resources. A team of SG folks met with Geoffrey Anderson (EPA Smart Growth Director) in December 2002 to discuss how SG and EPA could make partnership stronger. SG has extension folks in the field and EPA has many resources to assist in our outreach efforts. The idea is for EPA to host a training session in DC in November 2003. J. Murray distributed a sample agenda of the program. Invite one individual from each SG program to participate. EPA will cover the costs of training during the week. Each state program will develop a plan of work based on the training during the week. EPA will provide \$150,000 (\$5K to each program) as seed money to develop an activity in their respective states on Smart Growth issues. After initial effort, EPA might contribute additional funds to make the program grow bigger.

This is a very positive effort for SG to engage in good training, expand networking and access to excellent resources. Help force communication between SG CCD folks, help forge future relationships with other federal agencies as well as SG folks.

EPA has model ordinances many programs may be able to apply to local communities. It will be a voluntary effort, with very little expense for each state SG program.

2. Ocean Observation – Many possibilities for outreach linkages for this effort. Coastal Service Center (Margaret Davidson) include in their FY 06 budget initiative funds to move forward with this effort. SGA-PMC will appoint a working group (J. Reutter, J.

Thigpen, P. Anderson) to further develop the FY 06 budget initiative; need to put fine details to a broad concept.

### **Old Business:**

Location of next Assembly business meeting in 2004. (Baton Rouge – 2002; Seward – 2000; Hyannis – 1998; Monterey – 1996). Ad hoc committee was appointed to bring back nominations by Wednesday business meeting.

### **New Business:**

A National Sea Grant Academy – M. Spranger – M

Mike introduced the concept of a training academy for new agents/specialists coming into SG in the coming years. There is no formal way for agents/specialists to get good overview about Sea Grant and Marine Extension. This would help fill the gap.

If new dollars come into Sea Grant in the future, this would be an ideas that could receive support. The activity would need about \$100K (pay a coordinator, staff travel, and speaker payments). There was considerable interest from the Assembly about pursuing this. An ad hoc committee was formed to discuss the idea further. Discuss with J. Murray and SGA to see if they would support the idea.

Virtual Conferencing — Judy Lemus (not in attendance)

Jim Fawcett reported that the survey Judy conducted is complete. He distributed a final report, no further action is anticipated at this time.

Marine Transportation/Port Positions – J. Fawcett

Jim reported that there are two funded positions (J. Kruse -- TX and J. Fawcett – Southern CA). They both will be attending a national ports meeting in Cleveland this August and discuss what research may be beneficial to the Ports/Marine Transportation Industry.

At this point, Chairman Rasmussen asked for volunteers from the Assembly who will be attending the various SG Week sessions to report back to the Assembly during the business portion of our meeting on Wednesday.

The following individuals volunteered:

There Oughta Be a Law! – J. Schwartz

Web Development, multi-media -- ?

NOAA Fisheries (New TED Regulations) – R. Wallace

The NSGO Review —A Retrospective -- ?

Outcome Mapping (Measuring Behavioral Change) – P. Granger

Hill 101 – M. Malchoff  
The 12 Faces of Sea Grant -- ?  
Fisheries Extension (Roundtable Discussion) – R. Wallace  
Handling Controversy– N. Balcolm  
Sea Grant International Programs – P. Olin  
Climate Change – J. Hurley  
NEMO/Land Use/Water Quality – E. Obert  
Fisheries Extension – R. Wallace  
Ecosystems and Habitats – J. Schwartz  
Where is Sea Grant Going with Aquatic Nuisance Species – M. Malchoff  
Ports, Harbors and the Urban Coast – C. Bartlett  
Aquaculture and Coastal Ecosystems Modeling – D. Leavitt

#### Awards Ceremony

At this point the Assembly gave Barbara Branca (NY) an award of appreciation recognizing her for all of the work she put into developing the “Fundamentals Book”

Brian Miller distributed his Past – Chair awards: Recipients included: Mike Liffman (LA) Dale Baker (NY) and Jay Rasmussen (OR).

#### Collaborative Tools – Paul Olin

Paul discussed his idea of developing a Web site for SG agents and specialists to access in order to better communicate with colleagues throughout the network. Some agents/specialists feel disconnected from the network and this would be a good way to get them more engaged. Comments by extension agents to the Byrne committee noted a lack of communication with colleagues. It could be subdivided by theme teams or other program areas. Paul suggested a 3-month trial run to see how effective it is.

#### New Review Panel Member – Jerry Schubel, Director, Long Beach Aquarium

Challenged us to find a role to “dominate”; be sure to acknowledge NOAA in all materials that are produced.

Reported that the NOAA strategic plan, Pew Report, Ocean Commission Report contain core words that SG Extension can relate to (e.g. service, stewardship, etc.).

He encouraged regional focus for programming—build teams around programs and issues of importance.

#### Sea Grant Law Center – Kristin Fletcher

The law center is 1½ years old – not as far along as she would like in personally contacting each state SG program. The program has grown from 2 – 5 people. She reiterated that her program provides legal research, not legal advice. It is objective, neutral information to help stakeholders make informed decisions.

Publications: “Legal Reporter”; “Water Log” – coastal issues; “SandBar” – National issues and Sea Grant Law and Policy Digest Abstracts of marine and coastal law articles.

She has been working with the Ocean Commission developing a CD of more than 200 laws affecting coastal and marine areas. Identified conflicts between laws. It will be issued as an appendix to the Ocean Commission report in September, 2003.

She is willing to talk at any meetings we have to integrate legal aspects of coastal and marine issues into the workshops and seminars.

She noted that her funding comes from many sources: MS/AL SG Consortium, NOAA, NSGO, Grants, internal contracts, and Ocean Commission contract.

#### National Ports and Marine Transportation Specialist – R. Rayburn

Updated the program with hire of Jim Kruse in Sept, 2002 (former director of Port of Brownsville). Also directs Center of Ports and Waterways in the Texas Transportation Institute. He will be working closely with Jim Fawcett (USC) on ports and marine transportation issues.

They both will be attending American Association of Ports Authorities Conference in Cleveland in August. They are in the process of developing an advisory panel to help guide J. Kruse’s program activities.

#### Coastal Services Center Liaison – Lynn Hinkey

Major efforts involve training of coastal resource managers.

Lynn mentioned three new training programs: (1) Project Design and Evaluation (had a SG planning committee help to develop conducted “dry run” with them; (2) Developing and Evaluating Web Content (help evaluate web sites); and (3) Negotiating for Coastal Resources.

#### NOAA-GLERL Extension Position – Rochelle Sturtevant

Website -- <http://www.glerl.noaa.gov/seagrant>

Great Lakes Extension Specialist on the job for 2 years. Provided background on SG/GLERL partnership and evolution of the position. Seven SG programs in Great Lakes region. Helps to familiarize and improve communication between all the NOAA parties.

Identified Projects: (1) GLERL Update newsletter (2) SG Update newsletter (3) Seminar series at GLERL (4) GLERL Coast Watch Node—translate B/W contour maps for fishermen (5) GLERL ANS fact sheets (6) Regional Science Impact and Assessment (RSIA) (7) Great Lakes Fisheries Leader Initiative (FEE initiative) (8) Water Life photo Gallery.

South Florida Ecosystem Education and Outreach Project – Alessandra (Alex) Score

Liaison between NOAA groups. Alex is a FL Extension employee. NOAA message on Everglades ecosystem restoration project (\$8 Billion restoration over 30 years) -- little focus to date. NOAA research not reaching general public What are the impacts of restoration on FL Keys (coastal waters or adjacent living reefs)? Get message out to FL Keys' residents. Outreach Awareness Campaign – Use TV as a source of information.

SEACOOS – Jack Thigpen

Jack updated the Assembly on the Southeast Coastal Ocean Observing System (SEACOOS) and the role extension can play in supporting research. There are nine regional ocean observing systems across the country. It works best when it is user driven (e.g. ports/harbors). \$1.5 Billion total national allocation.

Why are ocean observing systems important? (1) Marine Operations – Shipping (2) Natural Hazards (3) Climate Change (4) National Security (5) Public Health (6) Ecosystems Health.

Sea Grant Role – working with users (1) what do they need and (2) what is best format to put information in.

SEACOOS work groups (ONR funding this effort):

- Observing
- Data Mgmt.
- Modeling
- Education/Outreach

SG will generate user involvement; understand data/information; feedback; enhance long-term program (grassroots support).

ID user groups – typical marine resource users: NOAA, CSC trying to help identify roles of different partners

<u>Audiences</u>	<u>Type of Information</u>
Commercial Fishing	Water temperatures, salinity
Rec. Fishing	Currents, weather
Coastal Communities	Sea level rise, water levels
Beach goers	Waves, rip currents, tides

Commercial Shipping  
Military

Web sites to visit: [Ocean.us.net](http://Ocean.us.net) or [SEACOOS.org](http://SEACOOS.org)

NOAA, Office of Education and Sustainable Development – Ben Mieremet

Education/outreach not new to NOAA, National Marine Sanctuary Program has a major education effort.

“Graying” of ocean science workforce; decrease in enrollment in ocean science disciplines. Major force behind education initiatives.

Component of NOAA Strategic Plan (education strategies). NOAA Education Council created

“Environmental literacy, outreach, and education” cross-cutting priority in NOAA Strategic Plan.

NOAA strategic goals (next 5 years).

Support NOAA education council

Support Science education standards (formal and informal)

Outreach and environmental literacy

NOAA Education/outreach Process

- Target audience needs
- Identify programs/resources to accomplish task
- Select best approaches
- Evaluate and feedback

NOAA allocates \$50-60 million annually for education (rough estimate).

NSGO Update – Ron Baird

Past couple of years SG got hit hard; (9/11; NSI; NOAA; stock market; appropriations, etc).

Budget levels – horizon looks good

Unanimous reauthorization; got rid of push to send SG to NSF

Record authorization in FY 08 – (increase from \$62.4 million to \$103); challenge to operate in '04 (\$5 million hit—legacy of NSF push).

Ocean Commission report stresses education/outreach strong.

-NOAA knows extension

-Strong push for FEE (now part of legislation)

Science has to get into policy; political feasible and practical solutions. Major need for outreach, we are best practitioners.

Potential is great (no free lunch) work to sell it; engage in whole process.

Need bold ideas, models, and practices. Think nationally; respond to changing 21<sup>st</sup> century; adjust to local/federal problems. Quicker changes happening; “out of box” mentality.

Extension Assembly produced some positive things last few years: (Byrne Report; Growth Paper; Fundamentals Book; great web sites; strong innovative Assembly; Assembly made strong strides in last 5 years).

Other areas of positive contributions: Coastal Community Development – great work, potential; Aquaculture; Aquatic Nuisance Species; Multi-program initiatives; FEE; TEDs; extension agents in NOAA labs; ecosystem management; water quality; ports; and law center.

New exciting times for extension with new opportunities – Climate change, coral reefs. Need national programming – local implementation (way of doing business).

Partnerships – Earth grant; EPA; climate; ocean observation (many reflected in NOAA matrix management)

Strong Assembly: act regional; act national; engage theme teams; engage NOAA

Need common voice/message – be on same page

Show results/impacts

Some in NOAA think they should create own outreach program – lets use existing SG extension to be key players.

We will follow the congressional language in reauthorization; may be somewhat different than they expect. Maintain PAT categories. Congressional mandated system (PAT competitive).

Matrix management still being sorted out in NOAA; will take time to figure out.

NOAA knows extension, but don't fully understand our local implementation. Need to maintain connection with stakeholders locally.

NOAA is a competitive place – look for ways to grow (focus on groups willing to work together with SG).

What does Extension Need to do in the Future? – (Panel) J. Murray, J. Woeste, F. Kudrna, and L. Swann

NSGO – Jim Murray

Suggested we have 3 options for the future: (1) status quo, (2) pull back and prioritize, (3) prioritize and eliminate.

Think growth – Byrne Report recommended expanding extension.

Many extension accomplishments sent to theme teams.

Except for USDA (Cooperative Extension) SG Extension is a unique aspect of government.

NOAA engage, advise and inform government, industry and citizens. SG Extension a competitive niche to build on.

Internally – NSGO advocates extension, National Review Panel advocates extension; J. Woeste, (new panel member) former FL Cooperative Extension Director.

How to Grow (Federal Level):

- (1) NOAA –Long way to go to explain extension (more visibility needed); Hogarth (NMFS –engaged in Extension). Lack of appreciation of land grant concept in NOAA (funding for 2 new ports positions will be available in FY '05).
- (2) Congress – good defense; poor offense – earmarks are our future; sell what congress wants to buy. SGA, External Relations Committee is connection to congress.
- (3) Partnerships – (1) SmartGrowth (EPA); Earth Grant, NASA – Geospatial; USDA, Aquaculture.
  - Be “good citizens” in NOAA, be persistent
  - Work the “hill”
  - Respond to partnerships
  - Be bold, innovative (take risks)

National Review Panel – Frank Kudrna

National Review Panel supports SG Extension.

Growth of SG Extension (war, economy difficult to overcome), probably see only small increases, unless new initiatives.

Collectively work toward showing new skills in areas congress wants to get into (e.g. coastal growth pressures).

Strongest supported section of NOAA is Sea Grant. Need to show NOAA connection (display NOAA logo).

Ocean-related funds coming to NOAA, don't go to Sea Grant. NOAA has to feel comfortable giving new money to SG. SG must respond effectively and timely.

Extension in other parts of NOAA – option of working with SG extension or starting from scratch. SG needs to be flexible enough to respond to other NOAA outreach needs.

--New initiatives.

--Convince NOAA to expand SG extension, not start own efforts.

National Review Panel – John Woeste

Focused on engagement -- quote from Byrne Report on engagement.

Need common message (ex: support for expanding fisheries extension, all need to be on "same page").

"Grass Roots" lobbying is important; communicate the importance of our programs to those who need to hear. Attitude about accountability (e.g. here is what we are doing with your financial support).

Empower those who help us; defend us. How do we need to better help others to be better advocates for us. Give them tools to help them answer questions about why support should continue for Sea Grant.

**SG Week 2003**  
**ASGEPL Business Meeting**  
**April 30, 2003**

**Item 1:** Course of Action – J. Murray needs to interact with NOAA Education Council.

- a. Assembly EXCOMM will work with “education language” on definition of outreach and extension.
- b. Members of Assembly will work with J. Murray to deliver “Brown Bag” seminars at NOAA (deliver SG Extension success stories).
- c. Ask Ron Baird – To appoint J. Murray to NOAA Education Council along with Beth Day.

Education mission extends beyond formal K-12 education. Make sure words describing SG Extension are accurate

**Item 2:** Fundamentals Book brochure (important for people who won't read whole book); mock-up draft ready for review. How many copies to reproduce?

Need to add testimonials to brochure about programs/activities by industry, agencies, etc.

Assembly agreed unanimously to print this brochure.

Do we need to reprint Fundamentals Book? First print run (5,000 copies for \$22,000). Cost distribution (1/3 – NSGO and 2/3 state SG Extension Programs).

D. Baker will get cost estimate for 2<sup>nd</sup> printing of Fundamentals Book. Will NSGO share costs along with all programs again?

Who is audience for shorter brochure? (broader distribution to Advisory councils, legislators, etc.). It is a less comprehensive, briefer piece on Marine Extension.

VA SG distributed Fundamentals Book to faculty who have outreach mission – very effective.

Maybe focus on some case studies in the brochure instead of “what is extension”.

Assembly thanked Megan Agy for all her help on preparing the brochure.

Assembly recommended moving forward with cost estimates and quantity of brochures needed. D. Baker will be the liaison from the Assembly to oversee development of the brochure.

Assembly EXCOMM will discuss contributing to printing from Assembly funds.

**Item 3:** Fiscal Health of SG Extension Programs. Chairman Rasmussen presented the results of SG Extension programs and their fiscal health. Question: How is your Extension Program being impacted with reduced funding support from your state, university of other sources (Past 2 Years and Next 2 Years)?

<b>Fiscal Health of SG Marine Extension Programs (Scores represent # of Programs Responding)</b>		
	<b>Past 2 Years</b>	<b>Next Two Years</b>
No Change	7	8
- 1%	4	5
- 2 to 4%	4	2
- 5 to 10%	4	5
- 10 to 25%	3	3

**Item 4:** Next Assembly “off-year” Business Meeting. Schedule for April – May 2004.

Suggested Locations

- a. Duck Key, FL (1<sup>st</sup> choice of Assembly)
- b. Jekyll Island, GA
- c. Mackinaw Island, MI
- d. Shepardstown, WV
- e. Seattle, WA mentioned as possible site for 2006 meeting.

B. DuPaul will check on conflicts with any spring PAT reviews in spring 2004, and M. Spranger (FL) and Keith Gates (GA) will check on site locations in their respective states.

**Item 5:** National Sea Grant Academy (M. Spranger)

National Review Panel members that Mike talked to liked the idea. Mike has a committee formed to scope out the idea further (committee members include: M. Spranger, D. Baker, J. Faucett, M. Malchoff, M. Liffman, L. Swann and F. Kudrna). After scoping idea further he will send information to EXCOMM for presentation to SGA.

**Item 6:** Fisheries Extension Enhancement (FEE)

FEE program is a priority for additional funding. SGA and External Relations Committee (ERC) work with them to get FEE passed. ERC has agreed to let a member of the Assembly sit in on conference calls to add input into process. No formal member of the Assembly will be invited to serve on the ERC. D. Baker sits on ERC, he will participate as Assembly liaison to ERC on FEE matters.

Bob Bacon volunteered to keep on top of ERC issues as his director, Rick Devoe leads the committee.

J. Rasmussen asked to step down as the west coast member of the ad hoc FEE committee due to other responsibilities as Chair of the Assembly. Paula Cullenberg (AK) agreed to take over as west coast member.

R. Rayburn volunteered to chair the ad hoc FEE committee in Jay's absence until the end of the year.

**Item 7:** Assembly EXCOMM Elections

Elections of new EXCOMM members will take place in November 2003. Position of chair-elect will be open, as well as at-large position. We are looking for some "new blood" to become active in the Assembly and volunteer to have their names on the November ballots.

**Item 8:** Reports from Assembly representatives who attended various SG Week sessions

Individuals were requested to e-mail J. Falk a brief write-up of their sessions for addition to the Assembly minutes. The following action items were suggested from some of the sessions.

**There Oughta Be a Law! – John Schwartz**

**Action Item 1:** John Schwartz, Dave Burrage, Paul Olin, and Virginia Lee volunteered to track Ocean Commission findings when report is released to identify items for SG Extension involvement.

**Handling Controversy – Nancy Balcolm**

**Action Item 2:** Nancy will ask Kristen Fletcher to post a summary of key points on Assembly Web site.

**Climate Change – Jim Hurley**

**Action Item 3:** Mike Spranger will post Climate Change ppt on Assembly Web site.

Other Items:

**Action Item 4:** A suggestion was made to provide linkages from the Assembly Web site home page to individual state SG extension/outreach sites for quick access by Assembly members.

With no other business to discuss, the SG Week 2003 Assembly meeting was adjourned.

If you have any issues you would like the executive committee to discuss or explore, on your behalf, contact any member of the committee (See e-mail addresses and phone numbers below).

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Submitted by: James M. Falk, ASGEPL Secretary/Treasurer 6/10/03