
Things You'll Need to Know:

**Publishing
Sea Grant-Sponsored
Work**



Oregon Sea Grant
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Congress has mandated that all researchers who receive federal funds from NOAA's Office of Sea Grant must publish research results and distribute them to as wide an audience as possible. In addition, these results must be reported to the federal government, which maintains a library of all Sea Grant-funded publications at the University of Rhode Island. As the Office of Sea Grant says, if a work isn't listed with the library, "it isn't a Sea Grant publication." That is, neither the investigator nor the Sea Grant program that supported the project gets credit for the publication, and, thus, the investigator's research appears less productive than it is.

It is one of the functions of Oregon Sea Grant Communications to help your project be as productive as possible. To support your work, we pay a portion of the page charges for articles published in a refereed journal, and we buy reprints of articles you publish in journals and trade magazines. When appropriate, we publish your research ourselves.

In the following pages, we discuss how you can meet the publication requirements of the Office of Sea Grant as easily and efficiently as possible. If you have any questions not answered here, please call the editor, Rick Cooper, at (541) 737-0793.

Reporting Research Results

Sea Grant Communications must send to the National Sea Grant Library a copy of everything you publish as a result of your Sea Grant-funded research. First, of course, you have to let us know that the publication exists.

We require 13 copies of every journal article you have published on Sea Grant-funded research. In the case of other publications, the number varies.

Our office keeps 3 copies of each publication for its files. The rest go to libraries, databases, the National Sea Grant Office, and the Sea Grant Library.

Because we order your journal reprints for you, we can acquire the necessary copies ourselves. Occasionally, though, you will be the only one with access to a publication, and it will be your responsibility to see that our office receives copies.

Journal Articles

We will pay a portion of the page charges for articles appearing in professional journals. And we will buy up to 100 reprints of an article, 13 of which we keep for mandatory mailing and our files. The rest of the copies are yours. If you want more copies, please tell us, and provide us with another account number to cover any reprints over the allotted 100. Please do not order reprints on your own. Rather, follow the procedure outlined in this section under "How to Order Reprints."

How to Qualify for Assistance

An article in a journal or trade magazine qualifies for payment from the publication fund if it is the result wholly or in part of research supported by Sea Grant, and it acknowledges Sea Grant funding.

How to Acknowledge Sea Grant

If your paper was funded solely by Sea Grant, we ask you to use the following acknowledgment:

This [research, publication, video, etc.] was supported by the National Sea Grant College Program of the U.S. Department of Commerce's National Oceanic and Atmospheric Administration under NOAA grant number _____ (project number _____) and by appropriations made by the Oregon State legislature. The views expressed herein do not necessarily reflect the views of any of those organizations.

If some other agency or group has also supported the research, the following wording should be used:

This [research, publication, video, etc.] was partially supported by the National Sea Grant College Program of the U.S. Department of Commerce's National Oceanic and Atmospheric Administration under NOAA grant number _____ (project number _____) and by appropriations made by the Oregon State legislature. The views expressed herein do not necessarily reflect the views of any of those organizations.

Following is a list of grant numbers since 1985. Use the grant number for the most recent year in which your Sea Grant research was supported.

1985–86 (FY86)	NA85AA-D-SG095
1986–87 (FY87)	NA85AA-D-SG095
1987–88 (FY88)	NA85AA-D-SG095
1988–89 (FY89)	NA85AA-D-SG095
1989–90 (FY90)	NA89AA-D-SG108
1990–91 (FY91)	NA89AA-D-SG108
1991–92 (FY92)	NA89AA-D-SG108
1992–93 (FY93)	NA89AA-D-SG108
1993–94 (FY94)	NA36RG0451
1994–95 (FY95)	NA36RG0451
1995–96 (FY96)	NA36RG0451
1996–97 (FY97)	NA36RG0451
1997–98 (FY98)	NA76RG0476
1998–99 (FY99)	NA76RG0476
1999–2000 (FY00)	NA76RG0476
2000–01 (FY01)	NA76RG0476
2001–06 (FY02–06)	NA16RG1039
2006–10 (FY06–10)	NA06OAR4170010

Your project number, on the other hand, is the number assigned to your project in the original institutional proposal (for example, R/BT-30). If you don't know your project number, please call us.

How to Order Reprints and Pay Page Charges

After you receive a reprint order form from the journal publisher, follow this procedure:

1. Make a photocopy of the title page and the acknowledgments page.
2. Bring or send the two copies, the original order form (leave it blank), the price list, and a note letting us know the number of pages in your paper to our office, 322 Kerr Administration Building. Ask for either the publications coordinator (Cindy Newberry, 737-2716) or the editor (Rick Cooper, 737-0793).
3. Let us know how many reprints you would like.
4. If you have been billed for page charges, include a copy of that form as well. Sea Grant will pay at least a portion of the page charges.

(We'll provide you with up to 100 copies of the paper—the 100 copies will include any free reprints offered by the publisher. Because Sea Grant Communications needs 13 copies of the publication, we will take our copies from the 100 we order for you. However, if the publisher offers free reprints, we will take our 13 copies from the free reprints. If you want more copies, give us an account number of your own and we'll order them.)

After we receive the reprint order form from you, we will process the form through OSU's purchasing office and send it directly to the journal publisher. We try to process requests immediately.

The reprints are shipped directly to Sea Grant Communications. From this shipment, we send you the number of copies you requested.

Technical Reports

Sea Grant prefers that research results be published in professional journals. Sometimes publication in such journals is not possible or is inappropriate. Consequently, under certain conditions, Sea Grant will publish the results of research as a technical report and will distribute the publication.

