Minutes
Executive Committee Conference Call
Tuesday, December 13, 2011
1:00-3:00pm (Eastern Time)

Present: Bob Bacon, Jim Falk, Kathy Bunting-Howarth, Ann Faulds, Jim Fawcett, Dave Hansen

1:00 pm: Meeting called to order (Bob Bacon)

Treasurer’s report (Dave Hansen)

a. Balance $4205.17 (after annual meeting expenses)
   i. Expenses were $250 for a gift certificate and $96 for Wick Award plaques
b. The balance is soon to be transferred from New Hampshire Sea Grant to the SGA account. Bob Bacon will follow up with the SGA treasurer

Status of By-Laws amendment

a. Discussion of edits by Jim Falk and Bob Bacon- online editing of the By-Laws
b. Draft By-Laws with all edits are attached (??)

Status of Wick Award review

a. Pete Rowe is heading up; Ann Faulds will follow up with him

Status of Advocacy document

a. Jim Fawcett and Stephanie Showalter have been working on a draft “Statement of Best Practices” which will incorporate (or reference) the recent NOAA policy on scientific integrity: (http://www.corporateservices.noaa.gov/ames/administrative_orders/chapter_202/2022-735-D.pdf)
b. The current thinking is to provide guidance and reasoning without having a firm, enforceable policy

Report on Pat Kight letter

a. Bob Bacon wrote a thank you letter, delivered by Dave Hansen. Hansen is following up with a bottle of local wine

Elections results

a. Kathy Bunting-Howarth is newly elected as at-large member

Final tally from PIB meeting

a. Frank Lichtkoppler reported a profit of $2.88 for the Ohio meeting. This did not include the expenses reported above ($250 and $96) so the actual total was -$343.12.
b. Frank’s spreadsheet is attached

Status of ‘Fundamentals’ update

a. Kathy will follow up with individuals that volunteered to edit sections
   i. The first task will be to identify sections that need to be changed
b. Kathy will contact Barbara B. to get electronic copy for editing

Next Meeting

a. We will do a Doodle poll for the January meeting

2:45 pm: Adjourn

Submitted by Dave Hansen, Oregon Sea Grant