Assembly of SGEPL Executive Committee
Conference Call (5/31/02)

In attendance: Brian Miller (Chair); Bob Bacon (Past-Chair); Ralph Rayburn (At-large); Jim Falk (Secretary/Treasurer).

The meeting was called to order by Chairman B. Miller at about 2:00 p.m. (EST)

B. Miller indicated that he had sent follow-up letters to extension leaders who had agreed to lead and work on various committees after our Assembly meeting in Baton Rouge. The letters outlined the charge to the committees and tentative dates when reports were due. D. Lipton (Impact committee chair) sent information to B. Miller suggesting that his report coincide with federal fiscal year (October 2003).

Discussion about Extension committee assigned to develop a strategic plan (as suggested by R. Baird and J. Murray in Baton Rouge). **The charge**: How would extension grow if the national SG budget doubled in 5 years. Research growth is SG Directors concern; communicators have their ideas on how they would grow; extension has its ideas on growth if new funds became available. Rely on R. Baird and J. Murray as liaison for this assignment. We don't want to develop anything that will upset SGA. B. Miller indicated when the plan is developed, we won't attempt to prioritize any theme areas, we will let others decide that. Attention should focus on how we would see ourselves growing to address theme areas.

D. Baker has agreed to work with B. Branca (NY SG) to develop a summary of the "fundamentals booklet".

J. Rasmussen had the Assembly web page developed and forwarded to the Assembly Executive Committee for review and comments. All thought it looked great. B. Miller will follow-up with the Assembly and let them know the site is up and ready for use.

Rick Devoe (SGA Chair) was informed the site was developed and we will make sure it is linked to the SGA home page.

We discussed how the site should be used, we need to make sure that there is some control over its use and that a lot of unnecessary information isn't posted on the site. Appropriate things to add included: Assembly white papers; impact document; "fundamentals booklet"; fisheries white paper, etc.; links to other regional and national programs (e.g. haznet, marinanet). Links to other MAS and extension-related sites are also appropriate, but we want to maintain the site primarily for Assembly business.

Discussion turned to SG Week Planning 03 (April 27 – 30, 2003 in Galveston, TX)

Assembly meeting will take place on Sunday (April 27th) from 8:30 – 5:00. A 1-2 hour block of time will also be reserved on Wed. (4/30) for Assembly wrap-up of business and to focus on action items that need to be addressed.

Assembly awards to be presented at SG Week -- The Superior Outreach Programming Award will be presented at the banquet on Tuesday evening, April 29. Each SG region needs to submit their regional award winner to the "At-large" member of the Executive Committee (R. Rayburn of the Texas Program) by Jan. 31, 2003. An awards committee will be assembled in Feb., reporting back on its selection by early March.

Awards committee (R. Rayburn) will look into recognizing previous Assembly Chairmen who never formally received any recognition as they completed their terms. The committee will look into formally recognizing the previous 3-4 chairs.

NEW BUSINESS: Allocation committee distribution of funds. We decided in Baton Rouge that extension leaders should work with their SG directors if they have thoughts and ideas about this distribution of funds.

TREASURER'S REPORT: Mike Liffman reported that we ended up with a surplus of $4,676.49 after all expenses were covered from the Assembly meeting in Baton Rouge. When that is added to our previous balance of $4,294.63 we currently have a total of $9,103.12 in our Assembly account.

The Executive Committee discussed how the funds could be expended. We agreed that supporting printing of extension publications that benefit the Assembly, reports or white paper that Assembly committees may produce, and supporting travel funds for speakers to our meetings. If anyone has specific requests for funding support that benefits the Assembly, bring it to the attention of one of the Executive Committee members.

The next Executive Committee conference call is scheduled for July 18th, 2003 at 2:00 eastern time.

If you have any issues you would like the Executive Committee to discuss or explore, on your behalf, contact any member of the committee listed below.

B. Miller (Chairman) -- bmiller@fnr.purdue.edu (765-494-3573)
J. Rasmussen (Chair Elect) -- Jay.rasmussen@hmsc.orst.edu (541-867-0368)
B. Bacon (Past Chair) – Robert.Bacon@scseagrant.org (843-727-2075)
R. Rayburn (At-Large) -- ralph-rayburn@tamu.edu (979-845-3854)
J. Falk (Secretary/Treasurer) – jfalk@udel.edu (302-645-4235)

Submitted by: James M. Falk, ASGEPL Secretary/Treasurer 6/10/02