

Minutes
Executive Committee Conference Call
Tuesday, December 13, 2011
1:00-3:00pm (Eastern Time)

Present: Bob Bacon, Jim Falk, Kathy Bunting-Howarth, Ann Faulds, Jim Fawcett, Dave Hansen

1:00 pm: Meeting called to order (Bob Bacon)

Treasurer's report (Dave Hansen)

- a. Balance \$4205.17 (after annual meeting expenses)
 - i. Expenses were \$250 for a gift certificate and \$96 for Wick Award plaques
- b. The balance is soon to be transferred from New Hampshire Sea Grant to the SGA account. Bob Bacon will follow up with the SGA treasurer

Status of By-Laws amendment

- a. Discussion of edits by Jim Falk and Bob Bacon- online editing of the By-Laws
- b. Draft By-Laws with all edits are attached (??)

Status of Wick Award review

- a. Pete Rowe is heading up; Ann Faulds will follow up with him

Status of Advocacy document

- a. Jim Fawcett and Stephanie Showalter have been working on a draft "Statement of Best Practices" which will incorporate (or reference) the recent NOAA policy on scientific integrity:
(http://www.corporateservices.noaa.gov/ames/administrative_orders/chapter_202/202-735-D.pdf)
- b. The current thinking is to provide guidance and reasoning without having a firm, enforceable policy

Report on Pat Kight letter

- a. Bob Bacon wrote a thank you letter, delivered by Dave Hansen. Hansen is following up with a bottle of local wine

Elections results

- a. Kathy Bunting-Howarth is newly elected as at-large member

Final tally from PIB meeting

- a. Frank Lichtkoppler reported a profit of \$2.88 for the Ohio meeting. This did not include the expenses reported above (\$250 and \$96) so the actual total was -\$343.12.

- b. Frank's spreadsheet is attached

Status of 'Fundamentals' update

- a. Kathy will follow up with individuals that volunteered to edit sections
 - i. The first task will be to identify sections that need to be changed
- b. Kathy will contact Barbara B. to get electronic copy for editing

Next Meeting

- a. We will do a Doodle poll for the January meeting

2:45 pm: Adjourn

Submitted by Dave Hansen, Oregon Sea Grant