



Sea Grant Extension Assembly

Executive Committee Conference Call
January 11, 2017 2:00 pm (EDT)
Call-in Number: (866) 823-7195
Participant Passcode: 8887660
Draft Agenda

Welcome, Introductions, Role Call (All)

Kathy Bunting-Howarth, Jesse Schomberg MNSG, Laura Kammin IISG, Dave Hansen ORSG, Heather Triezenberg MISG, Sam Chan NSGO

Treasurer's Report (Schomberg)

Balance: \$6,039.76; \$4,961.91 in SGEA, \$1,077.85 in SCCD

Jesse- ask Marty Main about award charges

National Sea Grant Office Updates (Chan)

Transitions! Kola Garber: 1 year position in leadership training; Amada McCarty, acting Associate director for time being.

Strategic Plans: update e mail on 1/10/17. If programs are not addressing specific focus areas, include statement explaining why. Sam or Peg Brady can answer questions. The NSGO plans to review them quickly so they can be finalized to enable programs that wish to use them for the RFP.

RFP Process: new updated guidance document on RFP process coming soon; new guidance for program officers as well. Points to be addressed: Pre-proposal process; is it required? Who's eligible for funding? What role do program officers play? Comments welcome on draft!

The NOAA Sea Grant Liaison positions, and strategies and process for the Sea Grant Network in addressing NOAA's Extension needs are Sam's (and Elizabeth Rohring's work with the liaison program) primary areas of current focus on. Liaisons: some concerns that they're ad-hoc, though they provide a lot of value through the NOAA Lab-Sea Grant network partnership. Plan a conference call for all liaisons. Heather/Great Lakes: good model (MOU) for how well a national liaison position can be organized.

Three areas:

1. Integrated Water Center; developing National Water Extension Position (MS-AL SG)
2. Aquaculture Extension Conference in Boise, June 6 & 7 (conflicts with Great Lakes Network mtg).
3. Future consideration? Discussions with NOAA Fisheries chief scientist for ecosystems –based management on ways NOAA fisheries and SG Network collaborate and look for opportunities on



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ecosystem-based management policies. Questions on how this may work: funding, defining our role.

Old Business

- Academy (Hansen)
 - E mail coming to shut down registration; 41 people signed up right now. National office can also send up to 4; likely final number of 45. Haven't had to turn anyone away. Bottleneck: how many we can fit on a bus!
 - Should have more details on participants in a couple weeks.
- Annual Meeting (Hansen)
 - Trying to figure out how to have 2nd week of academy that overlaps with SGEA and Communicators meeting. Academy: Tuesday Oct 3-Sat Oct 7; SGEA/Comm start Oct 7 (Sat). Prof. Dev. Opportunity suitable for Academy and SGEA/Communicators on that day. Newport, then Portland
 - How long should our SGEA/Comm mtg be? End Monday at noon, or go through entire day?
 - Planning: Moira (WISG) chair of communicators. Dave: communicate with Kathy and Moira. SGEA: include regional leads in planning efforts.
- New Leader Mentoring (KBH)
 - Kathy match folks up for mentors. Will reach back out to see how it's working. Might be useful for finding ideas for the October Annual meeting.
- Network Discussion and Next Steps (see page 8 from SGW business meeting notes: http://seagrant.oregonstate.edu/sites/seagrant.oregonstate.edu/files/2016-sga-business-meeting-newport_0.pdf) (KBH)
 - Extension Networks: What's our role in supporting the SCCD, FEN, and SGCN?
 - SCCD folks: seem to be some interest in technical trainings, but not sure what they actually need.
 - SGEA Liaisons: Jim: SCCD (who will take over his role?), Jen McCann (FEN), Jesse (SGCN)
 - Jesse will look for lists: contacts for networks; who's in each network? Update? Jesse will work with Rick to get Assembly website updated.
 - How do we find out what the network needs?
 - Kathy- will talk with Jim on new Liaison for SCCD, and will touch base with Jen McCann

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- Jesse- touch base with SGCN on what they need from Program Leaders/SGEA
- Sea Grant and NOAA Extension Next Steps (see notes from December call: https://docs.google.com/document/d/1nokSXCjd9bly3wfm_HreDOebJBmf5OU04VkZRIDNzJo/e/dit) (KBH)
 - Initial Plan:
 - We hold a brainstorming call before the end of the year with whomever is available to discuss a proposed process along with key questions, concerns, pros, cons etc.
 - This information is collected and made available to the entire Assembly to edit/make suggestions via Google Docs, Basecamp, or a similar tool (or a survey).
 - That the incoming ExCom will draft (or will appoint a small committee to draft) the document utilizing the information and circulate it to the entire Assembly.
 - That a webinar will be held for the entire Assembly to discuss the document/paper and discuss next steps.
 - ~20 folks on November call (see google doc above). We need a small committee to use previous documents, plus thoughts and concerns from Nov mtg, to develop a draft piece to share with others. John Pennock interested in this; Kathy talked with him. If NOAA asks for help, we can't say no; but what can we say? Need regional representation. October: have draft completed to discuss at our annual meeting. Have completed by the fall SGA meeting. Who's in: Kathy, Laura, Dave, Jesse, Heather (review only!), Sam (as needed!). Heather: contribute more to partnerships/MOU/Liaisons component(s).
 - Why are we doing this?
 - Leverage larger budget from NOAA
 - Lots of last-minute opportunities for SG to work with NOAA, but no way to get funding to programs in time; end-of-year funds.
 - Craig McClean interested in having SG work more with NOAA
- Mid-career Professional Development Steps (see page 9 from SGW business meeting notes: http://seagrant.oregonstate.edu/sites/seagrant.oregonstate.edu/files/2016-sga-business-meeting-newport_0.pdf) (Triezenberg)
 - Heather sent proposal to SGEA around Sea Grant Week
 - Can we expand engagement scholarship opportunities for extension staff?
 - Planning community engagement training for researchers and grad students this summer in Michigan
 - Joint SGEA-Communications meeting: Heather offering to assist with training on this topic, if it's of interest.

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New Business (see next page)

- Scheduling regular meeting, alternate holding them with the regional liaisons and SG law center? (KBH)
 - 1st Weds, 3-4:30 Eastern; invite regional liaisons and SGLC to every other meeting, unless inappropriate (e.g. Wick Awards debate)
- Wick Award Process (Triezenberg)
 - Laura and Heather: running process this year. Will develop timeline.
- Sea Grant Liaison positions – ideas for integrating into broader Sea Grant extension community
 - Have they been invited to Academy in the past? Yes. Invitation not yet sent; include in 4 from NSGO, if any are interested.
 - Continue conversation at a future meeting (May – Heather lead conversation)
- Scenario Planning Part 2 (KBH)
 - Interesting stories from the “mixed group” scenario planning session at Sea Grant week (with Mona Behl and Sharon Moen). Will share later. Kathy interested in having a future planning exercise at the Oct meeting.
- Other?
 - Kathy nominated as Network Advisory Council member from SGEA.
 - Interest in reviving Sea Grant-Land Grant National Water Conference. No funding for this for past several years. Interested? Dave and Jesse: Yes!

Adjourn