

Executive Committee Conference Call

May 3, 2018 1:00 PM Eastern Time (US and Canada)

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Agenda and Minutes

1. Welcome, Introductions, Role Call (All)
 - a. Kathy Bunting Howarth, Julia Peterson, Jesse Schomberg, David Hansen, Elizabeth Rohring, Bryan Fluech, Nancy Balcom, Pete Rowe, Sarah Whitney
2. Secretary/Treasurer's Report (Schomberg)
 - a. SGEA: \$4,034.62 SCCD: \$1,077.85 TOTAL: \$5,112.47; \$2,495.50 deposit pending (income from SGEA Conference in Astoria)
 - b. New Balance will be: SGEA: \$6,530.12; TOTAL: \$7,607.97
3. NSGO updates
 - a. Working on site visit schedule
 - i. PRP and SRT combined this year, led by program officer, who will facilitate. Co-chaired by NSGAB member; they will be responsible for oversight of review.
 1. Every site review team is sub-committee of NSGAB
 - ii. After reports are done, and directors respond, all info sent to Board Evaluation Committee, who will review all, and ensure they were done fairly, accurately, evenly.
 - iii. Independent Review Panel (Board members and external reviewers) will do review of overall program, including NSGO.
 - iv. Advisory Board will finalize and provide final recommendations to Jon Pennock.
 - v. Tentative schedule complete; hopefully sent out in a week or so, with Board member and director set. External evaluators then will be added.
 - vi. Site Reviews completed Oct 2018-May 2019
 - vii. Q: What is the overall evaluation question we should address?
 1. No "question"; Standards of Excellence + Collaborations and Partnerships are key

2. Meeting metrics and measures in your program's Strategic Plan, and doing well
 3. Will be working on questions that the review teams will be using, and these will be shared with each program.
- viii. Q: Is meeting your strategic plan "Average" or "Excellent"??
1. Not sure... there will be a rubric...
- b. Economic Evaluation project: Elizabeth will share later. States asked to pilot.
 - c. FYI: NSGAB Virtual mtg May 14th to approve biennial report to concert, with public call-in.
 - d. Liaisons framework: feedback received; meet with team by end of May and get that to Jon Pennock to finalize. Current liaisons ARE funded through the year.
 - e. Extension Program Leaders Email list at NSGO; should we have an Extension list with ALL Extension staff? YES!
 - i. Send updates with new staff to our program officer to get them added to National office E mail lists (all hands, program officers, extension, etc.)
 - f. Extra federal funding - should be hearing about that soon, after NSGO figures out how to meet federal laws, and how to use this funding. Gotta be spent (by NSGO or by us? We don't know) by September.
4. Old Business:
- a. SOPA: committee in place. Once recommendations come in, they have a schedule for reviewing. FOUND the plaque!
 - i. Have other regions made their criteria match the National? Yes... everyone believes so.
 - b. Updates to Wick: Plan to submit a plan for WICK, to present to Extension Assembly New Lifetime Award
 - c. Assembly Business meeting agenda
 - i. Adding Discussion with 2 national Liaisons? (Kodi and Karen - National responsibilities)
 - ii. Visioning - a part of the Sea Grant Week conference, after our meeting. Include in SGEA Agenda?
 1. PMC conducted review of all visioning effort; interested in making sure that efforts can continue.
 2. Elizabeth will ask Jon Pennock to come talk to us about visions
 - iii. Economic Evaluation - will it be included in SGW Agenda? Yes; will likely be one of multiple concurrent sessions. States participating in pilot: CT, MN, GA, others?
 - iv. Great Lakes Comments on draft agenda:
 1. SCCD - future of this network? How does this fit with the Green Infrastructure CoP? Change in focus areas diverted focus from SCCD; now split between HCE and RCE; visioning efforts fit in here? David is in discussions with others; could continue discussion at SGEA, maybe come with some ideas.

2. Regional project updates - should be on the agenda (is it on SGW agenda? if so, not needed, maybe as SGEA agenda item)
 3. Liaison Positions - connect to SGEA? Heather leading a session at Sea Grant Week. This is an opportunity to have these folks better-connected to the extension assembly.
 4. DO Mid-career professional development AT Sea Grant Week! (less discussing)
 - a. Ideas - leadership management (tailored to assembly needs?) Kris willing to help with this! Could be part of the SG Week agenda, not necessary to have it as part of our official meeting.
- v. Mid-Career Professional Development: no current leader for this topic
1. No specific effort to provide mid-career professional development. Provide at regional meetings? Heather Triezenberg proposed mid-career training on practice of engagement through Michigan University (MSU or UM? Don't know). Not a lot of resonance within SGEA. Is it worth a broader discussion among program leaders? Extension Academy for Program Leaders? David willing to survey of program leaders and sketch out straw-man. Focus: leadership development.
 - a. David doing a mid-career professional development session at Sea Grant Week (during concurrent sessions)
 - b. Kola doing her Sea Grant 701 session, which goes over how things work: SGA, NSGO, NSGAB, funding, legislation, etc.
 - c. Could we make a schedule that highlights all the professional development sessions relating to leadership?
- vi. Extend SGEA meeting on Monday until 6 pm.
- d. Land and Sea Grant Water Efforts
- i. In the past, we had a joint water conference between land and sea grant. Can we re-start? Last one 2012.
 - ii. May be some funding from NSGO for supporting conferences and workshops.
 - iii. Sam Chan did a report on Sea Grant-Land Grant connections; Elizabeth is looking for it, and working on "strategery" for this collaboration with Land Grant; reaching out to a few different folks to see if it's plausible, and what the goals would be; tie in to Visioning? Regional Projects?
 1. Build up what Extension is, and the goal of extension. More than "provide scientific information"
 2. Next steps: discussions with Land Grant & NIFA, to see what interest there is in collaborating on water issues.
 3. Julia Peterson - works closely with their Land Grant program, and is interested in being involved.

- e. EDEN: Susan Lovelace; couldn't make the meeting. She has time at SGEA to discuss. Topics: working with FEMA, disaster response and preparation.
5. New Business:
- a. Reprints of the Fundamentals
 - i. Florida and Delaware is looking for reprints. Last revision: took orders and shipped. No stock. Exists as a [PDF](#). Should these be part of Academy?
 - b. ExCom officer changes:
 - i. Kathy has asked to step in as interim director; sometime between now and July 1. Bylaws state that if chair has to resign, then vice-chair steps in. Once plans are set, Kathy will be stepping out of chair role, and Dave taking over.
 - c. SOPA and communicators? Kathleen Baltes- new Communicators chair. Did first awards at Astoria meeting. Reached out to Kathy to discuss idea of award for encouraging collaboration between communicators and extension? Do we want to discuss the idea of making SOPA a joint communicators-extension award?
 - i. Potential to evaluate what awards are given out, and what they cover - see if there are gaps? Julia willing to take a crack... Nancy review with NAC.
6. Regional Projects (Bryan) - are fisheries management councils eligible for state program research funds? Elizabeth will check...
7. Regional Collaboration Teams - anything at Sea Grant Week? Elizabeth will check with Joshua.

Adjourn