

Sea Grant Natural Resource Fellowship Host Descriptions 2017-2018

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Office: Oregon Coastal Management Program, Department of Land Conservation and Development

Fellow Position Title: Rocky Shores Policy Fellow

Fellow Position Location: DLCD Headquarters; Salem, Oregon

Program Overview:

The mission of the Oregon Coastal Management Program (OCMP) is to work in partnership with local governments, state and federal agencies, and other stakeholders to ensure that Oregon's coastal and ocean resources are managed, conserved, and developed consistent with statewide planning goals. Four statewide planning goals specifically concern the use and management of coastal resources. To accomplish our mission, we: 1) provide substantial financial and technical assistance to coastal local governments for planning, capacity building, and special projects; 2) coordinate and integrate programs of local, state, and federal agencies to support local planning and to protect and restore coastal natural resources; 3) review state and federal permits to ensure compliance with local, state, and federal program requirements; and, 4) provide coastal data and information to the public through a number of online resources and tools.

How this position specifically relates to policy:

In fall 2017, the Department of Land Conservation and Development (DLCD) will gather decision makers across the state to update the Rocky Shores portion of the Oregon Territorial Sea Plan (TSP). This plan acts as a coordinated vision for the ocean resources portion of the Oregon coastal zone and guides the actions of the many state and federal agencies that are responsible for managing coastal and ocean resources in the public trust. This updated plan for the rocky shores will incorporate the best available science and consider the needs, concerns, and values of Oregonians balanced with the state's goals for a resilient coastal ecosystem that can provide enduring opportunities for its users.

We are seeking a fellow to assist in the execution of the Rocky Shores Strategy update. The position would be directly involved in the multi-stakeholder planning effort, including coordination of the Territorial Sea Plan Working Group and provision of information products and decision support services.

Fellow's day-to-day activities and how these tasks fit within a larger project scope:

The fellow would be tasked with providing a number of support services for the Rocky Shores Strategy update process. Activities would include but not be limited to the following:

- Prepare informational materials and provide meeting facilitation and support for a total of 6-8 public meetings of the Territorial Sea Plan Working Group (TSPWG), located both on the Oregon coast and inland. The purpose of the meetings will be to develop recommendations for the amendment to the Rocky Shores Strategy portion of the TSP.
- Produce meeting summaries and draft proposed amendments to the Rocky Shores Strategy based on the outcome of the meetings and other public feedback.
- Administer a public survey related to public perceptions, needs, and preferences regarding rocky shores management, and analyze the results for consideration during TSPWG discussions.
- Conduct outreach and engagement with interested and affected parties around the state regarding rocky shores management needs, uncertainties, and potential alternatives.

- Develop and update visual/spatial and other informational products related to the Oregon rocky shore ecosystem, including resource inventories for individual sites. These products will be based on existing data as well as additional sources that emerge from a data call that the TSPWG. The products will be essential inputs to the TSPWG deliberations and will inform the participants' understanding of the ecosystem and the effectiveness of potential management alternatives.
- Conduct an effectiveness evaluation and information gap analysis for rocky shore sites that were previously designated as special management areas under the existing Rocky Shores Strategy of the Oregon Territorial Sea Plan. This evaluation will help the TSPWG to analyze the potential effectiveness of management alternatives for the Rocky Shores Strategy amendment.
- Update and maintain the Oregon Coastal Management Program's website dedicated to supporting the Territorial Sea Plan update process.

List the communities or stakeholders with which the fellow may engage:

As part of process support and outreach and engagement activities, the fellow may engage with several stakeholder groups via presentations and discussions focused on educating them on components of the Territorial Sea Plan Part III: Rocky Shores Strategy and the amendment process. Engaged groups can include, but are not limited to:

- Ocean Policy Advisory Council
- Oregon Coastal Zone Management Association
- Oregon Department of Fish and Wildlife
- Oregon Parks & Recreation Department
- Oregon Department of State Lands
- Oregon Shores Conservation Coalition
- Oregon Coast Aquarium
- Surfrider Foundation
- Recreational fishing organizations
- Travel Oregon
- Rocky shore community action groups (e.g., Haystack Rock Awareness Program)
- Oregon Marine Reserve advisory groups

Desired products from the fellow:

- Process support documents (agendas, meeting summaries, public comment summaries, and other informational materials as needed)
- Outreach and engagement materials (e.g., presentations, posters, etc.)
- Rocky Shores inventory summaries, including spatial representations of inventory data
- Public survey results analysis report
- Effectiveness evaluation/gap analysis of prior Rocky Shore area designations

Potential benefits of this position to the fellow:

- Experience facilitating and supporting a complex decision-making process incorporating the principles of ecosystem-based management and working with multiple stakeholders related to Oregon coastal zone management.
- Increased policy and scientific knowledge and expertise regarding shoreline management.

- Outreach and engagement experience with multiple diverse stakeholders.
- Experience evaluating multiple types of ecosystem and human use data and building public-facing GIS products.
- Experience conducting and evaluating public surveys.

Skills required:

- Meeting facilitation and support
- Communication and outreach
- Familiarity with GIS software
- Experience with web content development
- Technical writing and data analysis

Skills preferred:

- Knowledge of survey analysis techniques
 - Understanding of west coast policy issues regarding rocky shore health and monitoring
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Office: Tillamook Estuaries Partnership – for the North Coast Trails Coalition-Tillamook County

Fellow Position Title: North Coast Trails Coalition-Tillamook County (NCTC-TC) Coordinator Fellow

Fellow Position Location: Garibaldi, Oregon

Program Overview:

The North Coast Trails Coalition-Tillamook County (NCTC-TC) is a collaborative of public land managers, local NGOs, and interested stakeholders. The Tillamook Estuaries Partnership (TEP) is the convener for the collaborative. As the host entity, TEP is a 501(c)(3) non-profit organization and part of the National Estuary Program, one of only 28 National Estuary Projects in the country. TEP is dedicated to conserving and restoring Tillamook County’s estuaries and watersheds in their entirety. This collaborative falls directly within our education program and complements several other initiatives that we have or participate in, including an Explore Nature series. The NCTC-TC has been working diligently to put the structures in place to establish a long-term collaborative including a mission statement and objectives, and is in the process of developing a Memorandum of Agreement between the land managers and other partners.

How this position specifically relates to policy:

The process and products developed through project will assist the public land managers into the future through the development for the Strategic plan, which will outline coordination, trail planning, and public involvement.

Fellow’s day-to-day activities and how these tasks fit within a larger project scope:

The fellow’s primary role will be working with the NCTC-TC on developing a coordinated Strategic Trails Plan. Some of the fellow’s evolving responsibilities around this process will include: collecting data from partners, coordinating partner meetings, collating information, and drafting sections for the Strategic Plan. By design, the outcome of the fellow’s efforts will extend beyond the term of the fellowship and are anticipated to facilitate and expedite the NCTC-TC processes through building capacity. The fellow will report directly to the Executive Director and work closely with a NCTC-TC subcommittee. Due to the nature of this project and its direct impact, the NCTC-TC will employ a team approach to successful project completion. Project mentors will offer resources such as overall product oversight, guidance on meeting preparation, and shared attendance at all meetings.

Day-to-day activities include: Lead the effort to coordinate partners and stakeholders to develop and write the Strategic Plan, including: 1) corresponding with partners; 2) convening the NCTC-TC regular meetings, the planning meetings, and public meetings (includes facilitation, agenda development, logistics); 3) reviewing other models for trail planning on a broader scale (across jurisdictions); 4) learning about different agencies’ cultures and philosophies; 5) gathering data and input for the key elements of the strategy (as defined by the Committee); 6) coordinating with NCTC-Clatsop County.

As part of outreach efforts for the Strategic Plan, the fellow may also potentially: develop trails maps through GIS, create a webpage, and produce other relevant outreach materials (likely initiated through planning for public outreach and meetings). Additionally, the fellow may participate in other opportunities to work on trail-related efforts and./or other areas of interest in natural resources through TEP and partners.

List the communities or stakeholders with which the fellow may engage:

- One of the primary functions of this position is to engage stakeholder groups (government, user groups, private industry, and local community partners) in the development of a coordinated strategic plan for trails on our public lands.
- County: Tillamook County
- Cities: Manzanita, Nehalem, Wheeler, Rockaway Beach, Garibaldi, Bay City, and Tillamook
- Unincorporated Communities: Beaver, Hebo, Cloverdale, Pacific City, Neskowin, Oceanside, Netarts, and Barview-Watseco-Twin Rocks
- Agencies: Oregon Department of Forestry, Oregon Parks and Recreation Department, Oregon Department of Fish and Wildlife, US Bureau of Land Management, US Fish and Wildlife Service, US Forest Service, and Tillamook County's Public Works Department and Parks Department
- Multiple user groups
- Community Partners: Watershed Councils, Tillamook County Year of Wellness, Tillamook Regional Medical Center, Tillamook XC (cross country), VisitTillamook, interested members of the public

Desired products from the fellow:

- Develop and write a strategic plan
- GIS maps
- Opportunity for website development

Potential benefits of this position to the fellow:

This opportunity enables a recent graduate to use his/her past experiences and creativity to provide input into a multi-agency and public partnership's long-term strategic plan and collaboration. Given the extensive involvement that this position will have with government entities, we see the following benefits to a Fellow interested in pursuing public or policy related careers:

- Strengthen logistical planning experience
- Training and practice in meeting facilitation
- Work as a team member with multiple natural resource organizations
- Improve technical writing skills and interpretation of technical writing for a public audience
- Opportunities for information analysis
- Networking opportunities with various state and federal agencies
- In addition, outside of the scope of this specific project, the fellow may also have opportunities to participate in partner-led events, and / or opportunities to engage in field work with various TEP programs such as: habitat restoration, monitoring, and water quality monitoring, if time and interest allows.

Skills required:

- Knowledge of Oregon coastal natural resource issues.
- Self-motivation and ability to work independently.
- Ability to work in a team environment with understanding of roles and responsibilities of members.

- Ability to provide adequate communication with members of the team and supervisors, including emerging issues and concerns.
- Ability to consider a variety of viewpoints and diverse interests using conflict resolution and consensus.
- Excellent oral and written communications skills and demonstrated ability to write clearly and persuasively for professional and public audiences.
- Strong interpersonal skills; ability to interact with a variety of people or organizations.
- GIS competency
- Understands the relationship between education, stewardship and natural resources

Skills preferred:

- Strong problem solving and organizational skills
 - Relevant data collection and analysis techniques
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Office: The Nature Conservancy and Oregon Department of Fish and Wildlife / Marine Resources Program

Fellow Position Title: Oregon Dungeness Crab Resource Management Fellow

Fellow Position Location: Newport, Oregon

Program Overview:

The Nature Conservancy (Conservancy) is the largest environmental organization in the world and is a global leader in marine habitat and fisheries conservation. The Conservancy's Oregon Chapter has a Coast and Marine Team (Team) that focuses on estuarine and marine habitat conservation and restoration and fisheries conservation.

The Oregon Department of Fish and Wildlife/ Marine Resources Program (ODFW / MRP) has direct responsibility for management of marine resources, including shellfish, finfish and marine habitat. MRP works in three major areas: (A) marine resource management, policies, and regulations; (B) fisheries monitoring and sampling; and (C) scientific research and assessment of populations and habitats. Fisheries management functions are carried out through program staff, state and federal policies/regulations, and – for some species – fishery management plans

How this position specifically relates to policy:

The primary task for this position is to work with ODFW fishery managers to draft a state fishery management plan (FMP) for Dungeness crab. Once adopted by Oregon (completion target is 2019, after the fellowship is complete), the FMP will articulate the state's fisheries policies as they relate to Dungeness crab. This document will be used within the state as well as in the Tri-State region (California, Oregon, Washington), and by federal partners as a reference document for the crab resource and Oregon's fisheries policy. Because the timeline for FMP drafting and adoption is estimated to be approximately 2-3 years, the draft FMP product from this fellowship will be used in a subsequent public process (2018-2019) that includes fishery participants and ultimately recommendation of adoption by the Oregon Fish and Wildlife Commission (OFWC).

Fellow's day-to-day activities and how these tasks fit within a larger project scope:

The Fellow will work as a key team member of the ODFW / MRP group. Specific components of the work will include: 1) direct experience with crab research, monitoring, and management activities involved in ODFW management of the Dungeness crab resource (to include a limited amount of field work, sampling, public meetings and other direct experience), 2) literature review, compilation and summarization of information on the status of the crab resource, and 3) drafting the two major portions of the FMP document, including 3a) description of the resource and 3b) description of the existing management tools and policies. Most of the day-to-day work will take place in an office setting utilizing a computer.

This project facilitates MRP's implementation of the [Marine FMP Framework](#) and documentation of Dungeness crab management (including setting the stage for the future development of FMPs for other species).

List the communities or stakeholders with which the fellow may engage:

- The Fellow will work with MRP staff and scientists
- The Fellow may have the opportunity to work with the fishing industry, non-governmental organizations, and the public.

Desired products from the fellow:

- Draft MFMP for Oregon Dungeness crab fisheries that follows the structure and process outlined in the Framework.
- Evaluation of what worked well during the MFMP development process and specific suggestions for how the process can be improved.

Potential benefits of this position to the fellow:

- Direct involvement as a key team member producing a tangible written policy document that will guide management of specific natural resources.
- Real world experience working with resource managers, resource users, and the public on natural resource and socioeconomic policy issues.
- An understanding of public policy processes.
- Experience in the public policy arena through direct work with the public and at public meetings (e.g., Oregon Dungeness Crab Commission meetings).

Skills required:

- Excellent communication and interpersonal skills.
- The ability to interact with and receive input from a wide variety of people with differing perspectives.
- Excellent writing skills and experience developing planning documents.
- General understanding of biological and ecological principles.
- Broad understanding of sustainable management practices.

Skills preferred:

- Understanding of social and economic aspects of natural resource policy development.
- Experience working with Oregon's commercial and/or recreational fisheries or fishing communities.
- An understanding of marine fish and/or shellfish life history and habitats.
- An ability and willingness to work outside and aboard vessels at-sea.
- General understanding of public processes in Oregon.

Office: Oregon Department of Environmental Quality/Water Quality Division

Fellow Position Title: Water Quality Policy Assistant Fellow

Fellow Position Location: Portland, Oregon

Program Overview:

This position is with the water quality standards team in the Oregon Department of Environmental Quality (DEQ) water quality program. This program implements the federal Clean Water Act in Oregon, and establishes and implements state policies to protect and restore water quality. The water quality standards team conducts reviews and rulemakings to revise and update the water quality standards contained in Oregon's administrative rules based on updated scientific information and / or to ensure that the rules are clear and implementable within the state's regulatory and voluntary pollution control and water quality improvement programs. Water quality standards consist of designated uses of the waters of the state and water quality criteria to protect those uses. DEQ will have several water quality standards review projects in progress in 2017-18 including: 1) the refinement and updating of fish and aquatic life use designations, and 2) developing rule revisions or implementation tools related to criteria for temperature, dissolved oxygen and/or toxic pollutants established to protect aquatic life.

How this position specifically relates to policy:

The position will gather information and develop documents that support the need and basis for proposed revisions to water quality standards through rulemaking. The projects involve scientific and policy analysis, as well as conducting public involvement processes and formal rulemaking hearings. Proposed rule revisions are presented to the Environmental Quality Commission, the body that adopts administrative rules implemented by DEQ.

Fellow's day-to-day activities and how these tasks fit within a larger project scope:

Day-to-day activities would include compiling, evaluating and summarizing scientific information (e.g., fish distribution and water quality data) to answer questions relevant to the standard revision. In addition, activities could involve researching regulatory requirements, rules and procedures used by other states, and identifying and evaluating the options available to DEQ that meet federal requirements and serve the state's policy goals. One option being considered is the use of variances for permits when current standards are not achievable. Finally, the fellow would assist with public outreach and involvement, informally, as well as with formal rulemaking hearings.

List the communities or stakeholders with which the fellow may engage:

There are many stakeholders in Oregon who have an interest in protecting and restoring the quality of our waters and the health of aquatic communities, which include threatened and endangered species. There are also many stakeholders who have concerns about how regulations may impact their business or their recreational opportunities. Examples include:

- Commercial and sports fishing organizations
- Environmental organizations
- Tribes
- Municipal sewage treatment plant dischargers
- Industrial dischargers

- Agriculture and Forestry industry representatives
- Business representatives
- Recreationalists
- Other state agencies, including ODFW, ODA, ODF, OWRD and others
- Federal agencies, including EPA, NMFS, USFWS, USGS, USFS

Desired products from the fellow:

- Maps of trout spawning habitats in select basins or statewide
- Reports that describe temperature and/or dissolved oxygen data and evaluate levels attainable
- Rulemaking documents, possibly including a summary and response to public comments
- Public information documents

Potential benefits of this position to the fellow:

- Exposure to and experience implementing federal Clean Water Act requirements and regulatory programs.
- Experience with the state rulemaking process.
- Experience compiling and presenting scientific information to support policy decisions.

Skills required:

- Proficiency in technical writing for a non-scientific audience
- Communications skills for interacting with co-workers and the public
- Analytical skills
- General knowledge of water quality and aquatic ecosystems

Skills preferred:

- GIS competency
- Experience in water quality data analysis

Office: Oregon Department of Fish and Wildlife / Marine Resources Program

Fellow Position Title: Marine Policy and Ocean Acidification and Hypoxia Fellow

Fellow Position Location: Newport, Oregon

Program Overview:

The Oregon Department of Fish and Wildlife / Marine Resources Program (ODFW / MRP) manages all marine fish and wildlife resources for the state of Oregon, including fisheries management, resource assessment and marine policy development. Currently, ODFW / MRP is lead for the state on a number of significant state policy developments (including policies generated from the Governor's Office and the State Legislature) on ocean issues including shellfish, ocean acidification, and others.

How this position specifically relates to policy:

This Fellow will work with ODFW / MRP biologists and managers to respond to and help implement decisions made by the State Legislature and Governor on marine policy issues. The Fellow will have the opportunity to learn first-hand the process of policy development and help shape policy implementation during the course of the fellowship. This will include, as opportunity allows, observing and participating in Oregon and regional policy meetings throughout the year.

Fellow's day-to-day activities and how these tasks fit within a larger project scope:

Day to day activities will include working with professionals in the Marine Resources Program and partner agencies to develop plans and actions for formulating and implementing marine policy. This work will include developing white papers and communications materials on various marine resource topics to support policy decisions and actions. The fellow will also take on day-to-day management of the Oregon Ocean Acidification and Hypoxia (OAH) Monitoring Group, which is a group of scientific and management professionals throughout the state who meet quarterly to develop the state's OAH monitoring framework and improve the monitoring network.

List the communities or stakeholders with which the fellow may engage:

- Ocean Policy Advisory Council, Ocean Acidification Working Group
- Pacific Coast Collaborative, Ocean Acidification Sub-Committee
- West Coast Regional Planning Body /West Coast Regional Ocean Partnership, West Coast Ocean Data Portal
- Other groups, as opportunities arise

Desired products from the fellow:

- Policy white papers documents
- Outreach materials
- Website access and data summarization of OAH Monitoring Group
- Support of ODFW / MRP implementing policies from the Oregon Governor, Oregon legislature and other policy bodies on Shellfish, OAH and other marine policy issues.

Potential benefits of this position to the fellow:

- First-hand experience interaction with the processes involved in marine policy development and implementation
- Interaction with marine policy leaders in Oregon and the West Coast Region
- Interaction with scientists who are engaged in OAH and nearshore monitoring in Oregon and the West Coast

Skills required:

- Excellent communication skills (both oral and written)
- Analytical thinking skills
- Enthusiasm and familiarity with Pacific Northwest marine organisms, ecosystem and policy

Skills preferred:

- GIS skills
- Website design skills
- Experience developing outreach materials

Office: Oregon Department of Fish and Wildlife / Marine Resources Program

Fellow Position Title: Marine Reserves Policy Fellow

Fellow Position Location: Newport, Oregon

Program Overview:

The Oregon Department of Fish and Wildlife/Marine Resources Program (ODFW/MRP) is responsible for leading the management and scientific monitoring of Oregon’s five marine reserve sites, as prescribed by the Oregon Legislature. Our responsibilities include conducting ecological monitoring, leading human dimensions research, developing and implementing site management plans, developing communications, conducting outreach, engaging communities, and coordinating enforcement.

Our program includes six full-time staff, based out of Newport. We are an interdisciplinary team that brings together policy, natural and social sciences, and communications. We work in collaboration with universities, NGOs, foundations, state and federal agencies, and the fishing industry. Our program regularly reports to state ocean policy advisors and state decision makers.

How this position specifically relates to policy:

The Fellow will work closely with the ODFW Marine Reserves Program Leader on the implementation and development of marine reserve policies, including administrative rules, state statutes, and management plans.

Fellow’s day-to-day activities and how these tasks fit within a larger project scope:

- Provide support to ODFW and the Scientific Technical Advisory Committee (STAC, an Ocean Policy Advisory Council working group) in early preparations for a statutorily mandated marine reserves program evaluation. Support will include assisting with planning, coordinating meetings, writing summaries and briefings.
- Assist in developing and running a public process for the site management plan for the Cape Falcon Marine Reserve. Assist in drafting the management plan.
- Contribute to the development of marine reserves communications materials.
- Assist with marine reserves briefings to the Ocean Policy Advisory Council.
- Participate in marine reserves program team meetings and Marine Program all staff meetings.

List the communities or stakeholders with which the fellow may engage:

- Scientific community
- Fishing community (commercial, charter, and sport)
- Conservation community
- Communities along the north coast of Oregon, most closely tied with the Cape Falcon Marine Reserve site
- State ocean policy advisors, including the Ocean Policy Advisory Council

Desired products from the fellow:

- A site management plan for the Cape Falcon Marine Reserve
- A report that outlines agreed upon syntheses, identified by ODFW and STAC, for the marine reserves program evaluation
- Blog posts for the Oregon Marine Reserves website (oregonmarinereserves.com)

Potential benefits of this position to the fellow:

- Gain experience developing policies and management strategies (management plan development)
- Interact and develop relationships with academic researchers, marine resource managers, NGOs, fishermen, and policy advisors from Oregon, as well as from California and Washington
- Strengthen communications skills - communicating complex policy and science concepts to non-technical audiences

Skills required:

- Excellent writing skills
- Demonstrated interpersonal skills, showing ability to work well with a variety of people with diverse interests
- Strong organization skills
- Familiarity working with PowerPoint

Skills preferred:

- Designing public processes
- Planning and facilitating meetings
- Familiarity working with Wordpress (for posting content on website)
- Familiarity with marine reserves/marine protected areas

Office: Office of Governor Kate Brown - Governor's Natural Resources Office

Fellow Position Title: Ocean Policy Fellow

Fellow Position Location: Salem, OR with option to work 1 or 2 days a week remotely as duties allow

Program Overview:

The Governor's Natural Resources Office (GNRO) provides policy analysis and advice to the Governor. We work with more than a dozen state natural resource agencies to implement the Governor's natural resource and environmental agenda, and to assist state departments in managing issues and advancing their budget requests and legislative proposals to the Legislature. The GNRO serves as a liaison between the Governor and federal natural resource and environmental protection agencies. We provide leadership in issues where multiple agencies are involved and coordination of policies, interests, and authorities is essential. Not least, GNRO serves as a front-line point of contact for Oregon's citizens and local governments who want to express concerns or opinions about natural resource and environmental issues.

How this position specifically relates to policy:

The Fellow will support Oregon's policy development and engagement in multi-state initiatives such as the West Coast Regional Planning Body implementing the National Ocean Policy, the West Coast Ocean Partnership (successor to the West Coast Governor's Alliance on Ocean Health), the Pacific Coast Collaborative (Governors of OR/WA/CA and Premier of British Columbia) Ocean Acidification Subcommittee, and the West Coast Ocean Acidification and Hypoxia Science Panel; and state policy related to ocean bills in the state legislature; state coastal and ocean policy implementation by state agencies; the advisory work of the Oregon Ocean Policy Advisory Council; and the activities of the Oregon Ocean Science Trust.

Fellow's day-to-day activities and how these tasks fit within a larger project scope:

The Ocean Policy Fellow will staff the Governor's Natural Resources Policy Advisor responsible for ocean and coastal matters on a range of issues including: ocean acidification and hypoxia, sea level rise, marine renewable energy, marine debris, regional ocean data, derelict vessels, invasive species, marine fisheries, research, climate change, and more. The work will require participating in meetings, analyzing information, identifying issues, stakeholders, and concerns, preparing meeting and briefing memos and recommendations, assisting with meeting planning, producing meeting summaries, and preparing website updates, and other relevant duties as assigned. Because the Policy Advisor's portfolio includes an array of other, non-ocean/coastal policy topics, the Sea Grant Fellow provides critical support to and advancement of the state's interests in this area.

List the communities or stakeholders with which the fellow may engage:

The fellow will engage with diverse perspectives on natural resource issues including representatives of Oregon tribes, conservation groups, agriculture groups, the fishing industry and legislators from across Oregon. The fellow will need to tactfully and respectfully engage with all viewpoints in verbal and written communication.

Desired products from the fellow:

- Representing the Governor's office at meetings both with and without the Policy Advisor.
- Policy and legislative research and analysis delivered via briefing memos and verbal reports.
- Meeting summaries that are accurate and tactful, keeping in mind that all documents are public records.
- Organization of meetings, including development of draft agendas, working with administrative staff to arrange meeting logistics, preparation of substantive meeting materials, and preparation of meeting summaries.

Potential benefits of this position to the fellow:

Experience all facets of ocean policy development and implementation via program and regulatory action, legislative action in the run up to and throughout the 2017 legislative session, intergovernmental coordination, media communications, and stakeholder engagement.

- Make contacts with professionals in the Governor's office, state agencies, state legislature and Congress, and public interest organizations.
- Develop a portfolio of work directed to diverse audiences on a wide array of ocean policy topics.
- Learn about coastal opportunities and challenges facing Oregon and the West Coast and develop expertise in specific topics.
- Develop project management and meeting facilitation skills.
- Assist with developing policy recommendations.

Skills required:

- Comfortable working in a fast-paced environment and juggling multiple projects and responding with flexibility in the face of changing priorities.
- Self-starter, with ability both to work independently after getting adequate background and context, and to speak up when needing further guidance.
- Excellent writing and verbal communication skills.
- Proficiency using standard office software (Microsoft Office – Outlook, Word, Excel, PowerPoint).
- Good humor!

Skills preferred:

- Familiarity with current ocean and coastal policy issues, including ocean acidification, harmful algal blooms, fisheries, and coastal hazards.
- Existing relationships with stakeholders or agency staff surrounding ocean and coastal issues.